

# DIOCESE IN EUROPE

THE CHURCH  
OF ENGLAND



## GIFT AID DECLARATION

I would like the Diocese in Europe to treat (tick one box only) :

the enclosed donation of £ \_\_\_\_\_

the donation(s) of £ \_\_\_\_\_ which I made on \_\_\_\_\_ (date)

all donations I make from the date of this declaration until I notify you otherwise

Please treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration and in the past four years. I confirm I have paid, or will pay, an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities (including churches) and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

For the benefit of the \_\_\_\_\_ Chaplaincy of the Diocese in Europe. The Chaplaincy's account held at the Diocesan Office will be credited with the donation (see 'Note 3 below).

- Cheques should be made out to the 'Diocese in Europe Fund'
- Donations may be made using electronic banking. The Diocese in Europe's bank account details are available either on request from the Finance Officer or at <http://europe.anglican.org/resources/how-to-make-donations>

Full name : \_\_\_\_\_

Full Address : \_\_\_\_\_

Postcode : \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Notes :

- (1) Please notify the Chaplaincy Treasurer or Diocesan Finance Officer if you  
(a) Wish to cancel this declaration; (b) Change your name or home address; (c) No longer pay sufficient tax on your Income and / or Capital Gains. Gift Aid is linked to basic rate tax: Basic rate tax is currently 20% which currently allows charities to reclaim 25% in the Pound.
- (2) Higher rate tax payers can claim back the difference between basic rate and higher rate or additional rate tax. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask "HM Revenue & Customs" to adjust your tax code.
- (3) 95% of the reclaimable tax also benefits the Chaplaincy with 5% being deducted by the Diocese as an Administration Charge. For each £100 donated the Chaplaincy receives £23-75p in Reclaimable Tax and the Diocese £1-25p. NB: the Chaplaincy receives 100% of the donation.

**Please send to: Finance Officer, 14 Tufton Street, London, SW1P 3QZ**  
**Charity Commission registration number: 250186**